



**Meeting 2:**

<b>Meeting Date:</b>	September 3rd, 2019	<b>Meeting Time:</b>	5:30 P.M. - 6:30 P.M.
<b>Location:</b>	USG Conference Room	<b>Note Taker:</b>	Nicole Pung

Attendees:	
Dakshatha Daggala   President	Joshua Castillo   Executive Vice President
[Late] Tam Phuong   Executive Treasurer	Nicole Pung   Executive Secretary
Briana Staten   VP of Academic Affairs	Robert Da Rita   VP of Campus Affairs
Kim Kazdal   VP of Legislative Affairs	Tony Chen   VP of Student Affairs
Gigi Kaur   Chair of Appeals	Denise Rojas   Chair of Clubs and Orgs
Aaron D'Souza   Chair of Finance	Annmarie Gajdos   Chair of Graphic Design
Sandy Dai   Chair of Marketing	Andres Aguirre   Representative Senator
Basil Harding   Representative Senator	Irine Thomas   Representative Senator
Marvin Argueta   Representative Senator	[Late] Roshen Varughese   Representative Senator
Taji Sanders   Representative Senator	Yam-Yu Li   Representative Senator
Yaseen Rana   Representative Senator	[Vacant]   Representative Senator
[Vacant]   Representative Senator	

**Passing of the Minutes**

1. Motion to pass Senate Meeting #1 minutes. Motion passes 17-0-0.

**Reports**

**1. Joshua Castillo | Executive Vice President**

- a. Official nomination and voting for President Pro Tempore
  - i. Joshua: As an E-Board, we discussed it and we would like to nominate Aaron D'Souza to be President Pro Tempore. Aaron's been on the table the longest, he did it last year, we trust that he can give unbiased opinions and lead the table correctly.

*\*\*Roshen Varughese enters 5:31pm\*\**

*\*\*Tam Phuong enters 5:31pm\*\**

- ii. Aaron D'Souza, President Pro Tempore, 17-0-0
- b. Joshua: I will be absent next week. Aaron will be taking my spot. This should be the only time that this happens. I don't plan on missing any meetings. He will be the guy to do it.

**2. Dakshatha Daggala | President**

- a. Dakshatha: Last week was wonderful. Welcome week was a success. Thank you to Tony and his committee for working so hard to put these events together. He was working all summer to make sure the events went amazingly. Loft party was awesome. Quick clarification on voter registration day. We have an agreement with this company to help facilitate voter registration. It's not a contract per say. I just wanted to clarify that for public record. Kim and I are working together to set up trainings if you guys want to take the trainings in terms of learning how to register someone to vote, knowing state regulations and all the rules pertaining to New York state. I plan on having 5 people who are trained for the event. We definitely want a strong presence there. About 15 to 20 people. We would want 5 people we would defer to for questions like, "what's the age I can start registering?" You can register at 17 if you turn 18 within that year. Things like that. Last year, we started something called winter graduation. We would like to continue that this year. I'll be working on that. Ideally take place mid-December. If you guys are interested in planning that, let me know.
- b. Denise: What's winter graduation?
- c. Dakshatha: It was an event to help celebrate the fall grads. Not everyone graduates in spring. Even though you get to walk whenever you so wish, it was a little celebration we had in the library 750 room. We get giveaways just to have them feel like their graduation was also celebrated.
- d. Roshen: Is there a guestimate of when it would be?
- e. Dakshatha: Mid-December before finals hopefully.
- f. Joshua: Last year was done late November.

### 3. **Gigi Kaur | VP of Student Affairs**

- a. Gigi: I had my first appeals meeting today. It was with UCLA. They want to appeal for their Moon Festival. The tentative date is October 3rd. That's up to change. Although we're not going to vote today, I just wanted to let you guys know that I made an appeals folder in USG drive. I plan on going over it next Tuesday, so just keep an eye on the folder and review the appeal so that we can make an informed decision.
- b. Joshua: You said the meeting was...?
- c. Gigi: I just had the meeting today.
- d. Joshua: Okay. October 3rd?
- e. Gigi: Tentative date for the festival.
- f. Tam: Crystal didn't finalize the date yet for all the clubs.

### 4. **Joshua Castillo | Executive Vice President**

- a. Joshua: So one of the things I'm responsible for is making sure, the way that it's worded in the constitution is the development and betterment of you guys. Basically, I want to have conversations 1-on-1. Similar to what I did in the summer. I had a check in with each and every one of you. I wanted to know when you guys wanted those check ins. How often you wanted them. Real quick, I wanted to go around the table and find out the intervals for time where you want me to meet with you.
- b. Sandy: I was thinking middle of the semester.
- c. Tony: Same thing. Like middle of the semester.
- d. Roshen: Once a month is fine.
- e. Yaseen: Once a month.
- f. Denise: Once a month.
- g. Briana: Once or twice a month.
- h. Robert: Once a month.
- i. Gigi: Once a month.
- j. Andres: Once a month.
- k. Basil: Once a month.

- l. Irine: Once a month.
- m. Aaron: Once a semester.
- n. Kim: Once every 2 months.
- o. Taji: Twice a month.
- p. Marvin: Also with Kim. Once every 2 months. Or 2 every 2 months. Up to you.
- q. Joshua: I'll put once every 2 months.
- r. Annmarie: Once a month.
- s. Yam-Yu: Once a month or once every 2 months.
- t. Joshua: I'm working on a central document for events, due dates, committee meetings. So if you have any of those, tentative, you're still figuring out, definitely forward them to me. Because I really want to get this out to you guys so that you can forward it to your committee members or anyone that wants to be involved in USG.
- u. Taji: I think that those should be separate events because I know that I've seen Rob meet a lot of his committee while members might not. I think it should be a separate events in one doc and committee meetings in one doc.
- v. Robert: I feel that committee meetings could count as an event so it'd be easier to just put it under 1 doc.
- w. Joshua: It'll be one doc. It's colorized though.
- x. Kim: So we have to let you know? We have to text you if we have events and then you'll put it on? Or is it like we all have access-
- y. Joshua: This is- Everyone's going to have access, but this is mainly for us to be able to look at. I know we were in talks last week about having a central place for all our events and our meeting. This is just me trying to... yeah.
- z. Nicole: This was a while ago, but there were 2 calendars shared through Google Calendar. 1 was USG Conference Room the other was USG Events. If you guys want to use that, that is an option, but if that's not something you're comfortable using, because some people are not as familiar with Google Calendar, then we can talk more about using the excel sheet like we did last year.
- aa. Marvin: What about doing both? I know some people prefer the spreadsheet and that's easier for them to read, but for me personally, I know there's other people here cause it just automatically adds with my personal calendar so I know what time to keep the space free for our events.
- bb. Joshua: Right now, I think the calendar is shared with your USG email.
- cc. Marvin: Yeah, but I connected it with my calendar app so it adds on to my other calendars.
- dd. Joshua: We can do both for sure.
- ee. Yam-Yu: If we were to do both the spreadsheet and the calendar, then it has to be constantly updated. If one person decides to do only spreadsheet then if there is an event, it could clash with others.
- ff. Joshua: So you're saying the problem with doing both is updating, keeping it consistent? I think you combat that with transparency. So constantly being opened about when certain stuff is. That way we can keep everything as updated as possible. Just be vocal about what you're doing and when you're doing it and I think we should be fine. Next thing I wanted to speak about was the minutes. Make sure you read the minutes before every meeting. So far you're doing great. Because we do vote on it. Gigi mentioned that she has the appeals folder. Next week, we are going to be doing first appeal. She'll begin her presentation on it. You guys should be making informed decisions on voting and approving that, so make sure to look over the numbers. She'll have that ready for you guys. Be attentive to the drive.
- gg. Andres: Wanted to know if the already approved budget from last year would be available to us.
- hh. Joshua: Yeah. It should be. It's in the drive and also on the website.

**5. Nicole Pung | Executive Secretary**

- a. Nicole: As far as supplies go, if you put on the form that I sent out that you needed specific supplies, I talked to OSL about it and I sent them what we needed. There is some stuff that was listed on the document that we have. If you're free after the senate meeting today for a couple of minutes, you can come with me over to the locked cabinets and we can look at what we have so that we can put it back into your office.

## Unfinished Business

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### 1. Briana Staten | VP of Academic Affairs

- a. Briana: Last week, we talked about having people to take headshot photos. I got someone. He works in the office of enrollment management. He will be there from 1 to 2 to take headshot photos. Next Thursday 1pm-2pm. September 12th.

### 2. Sandy Dai | Chair of Marketing

- a. Sandy: I just wanted to say for the Homecoming graphics, in terms of profile picture, I made a change to it. So what we'll be making graphic related to USG and in the description it'll market homecoming. It's going to be more general for the rest of the school year.
- b. Joshua: Has everybody taken their profile picture?
- c. Gigi: When do we need our photo by? The one that we want to use.
- d. Sandy: As soon as possible so Annmarie can edit them.
- e. Andres: Would we have one graphic for homecoming and then after that, have a general USG graphic with our picture?
- f. Joshua: No.
- g. Sandy: The graphic would be for the whole year so it's a more general USG photo and then the description would be Homecoming related.

### 3. Robert Da Rita | VP of Campus Affairs

- a. Robert: There's still a very small amount of clubs that signed up for the pep rally and the cultural family feud. If you guys could reach out to your respective clubs that would be awesome cause I really do want a great turn out.
- b. Denise: What's the new deadline? Are you giving them a new deadline?
- c. Robert: The original deadline was last Thursday, September 29th. I will extend it to this Thursday. Only because by next week, I want to meet with them so we can discuss what's going on for the pep rally. I want some time for our meetings.
- d. Aaron: Are you offering them an incentive?
- e. Robert: They're getting trophies as a prize for each game. Not like cheap plastic trophies. Nice metal trophies that are engraved.
- f. Dakshatha: Is there a reason you didn't want to use cosponsorships for that?
- g. Robert: Because I'm already using cosponsorships for the cultural family feud and the door decorating contest. So I feel like that's a lot-
- h. Dakshatha: So you're not using it for the pep rally?
- i. Robert: Not for the pep rally.
- j. Aaron: I still feel like you should offer them more. What are they going to be doing during pep rally?
- k. Robert: They're playing flag football, potato sack races, and tug-of-war.
- l. Aaron: I still feel like if you want them to be involved to take their time and quite a few of their members, you have to offer them more than just a trophy.
- m. Damali: Have you reached out to Crystal to send out an email?
- n. Robert: I have not.

- o. Damali: So reach out to Crystal, send her the text, and then she can send it to all the clubs that registered so far. You might not even have all the updated emails.
- p. Roshen: Since you're getting good trophies, if you don't want to do cosponsorships, have you thought of just, so monetary gift card or something that it's just a trophy?
- q. Robert: I've thought about that, but it's going to be 6 people per team, so I feel like it's going to be a little costly to do nice, generous monetary gifts. On the cost wise, I'm trying to do a trophy so the club could hold in their room as a memory or keepsake. That was my intention with it. But I never placed the order yet for the trophies, so maybe I can rethink. One trophy is about \$40.
- r. Roshen: You can try doing \$7 gift cards for starbucks or something per person.
- s. Marvin: \$10. \$10 is fine.
- t. Robert: That's a little too cheap.
- u. Marvin: That's 2 drinks.
- v. Robert: The pep rally is Thursday during clubs hours.
- w. Taji: Today's Tuesday. You have 2 days. I guess. Ish. I would say push it to Friday afternoon. Maybe Friday evening. Friday 12 to 5 or something because I'm not sure if everyone would do it tonight. They would have Wednesday and most of Thursday kind of.
- x. Robert: They were sent the email last Sunday. By tomorrow, they would have had a good week and a half to have responded, so I feel like it's more than enough time.
- y. Aaron: Request it again. I think instead of a trophy, do you want to do a club gift? It should be something that's a little more useful that's not going to sit there. You can do a bluetooth speaker, something their club can use. Something that's not going to just sit there on the shelf.
- z. Briana: I think they should have until next Tuesday because say they get it tomorrow. They're going to have 1 day to decide. I think give them until next Tuesday club hours so they can talk as club so they can get people if they actually do want to do it. If you give them one day, you're not going to get much. Even if you give them a little more time. I get that you sent it on a Sunday, but we didn't start school until Tuesday. So were they really checking their emails? Maybe they were, but...
- aa. Taji: When is Homecoming again?
- bb. Robert: September 19th.
- cc. Taji: I know we're usually kind of strict with due date. That's something they need to do. This is something they don't really need to do. It's optional. Instead of trying to be hard and strict, like this is serious, this is us trying to low key kind of persuade them. So maybe we should be a little more generous for due date, I would suggest. Because we're trying to coax them into it as well.
- dd. Annmarie: What's the reason for not extending the deadline?
- ee. Robert: Cause I feel like I've given them a week and a half, which is enough time to discuss it. But I don't know. Maybe I'm wrong.
- ff. Kim: But I also feel like if your incentive has changed or if it's going to change, maybe it'll stimulate a different response. Because if you told them they were only getting a trophy, maybe that didn't prompt them to sign up.
- gg. Robert: Question regarding that, did the clubs that participated in Convocation have an incentive?
- hh. Joshua: Performing in front of the entire first year class.
- ii. Robert: I feel like it could be a similar thing with the pep rally. They would get buzz and recognition at the pep rally, so I feel that incentives should not be needed.
- jj. Tam: There's a difference between Convocation. All these freshmen are forced to go. You're guaranteed 2,500 kids watching you by default, at least. This, as much as we like it to be as many people as possible, is still optional. Most of these kids will not show up to Homecoming. By default, I don't think that's a good enough incentive. I agree with Aaron about the gift thing. If

you want clubs to participate, have something useful for them. Or if you want to go the gift card route, \$25 gift card for Amazon. We have budget for that.

- kk. Reobrt: Okay, but the other thing is I'm doing 9 winners. That's another issue. 1 potato sack race. 4 flag football games. 4 tug-of-war races. That's why I'm trying to cut costs and not do gift cards.
- ll. Joshua: What happens if you have a club that is dominating?
- mm. Robert: They get a trophy for each game they win.
- nn. Roshen: If you haven't finalized a vendor for food and things like that, you can always remedy stuff out of different budget lines and put a little more towards incentives and gifts. Instead of doing 1 award for everything single thing you do, you can do a final award for the team that wins the most. So if you have 9 events, if a team wins 4 out of those 9 and everyone else only won 1 or 2, then they won the most and get the final prize, which can be like a huge gift card or a bluetooth speaker like Aaron said.
- oo. Robert: I thought of that. The problem is I'm trying to get as many clubs as I can involved in this. We only have roughly an hour and a half for this whole event. If we're doing 3 games, there's not going to be enough time to do tournament styled thing where clubs are competing against each other and then the best of the best wins and the one team that wins gets the incentive. It was a little tough to get 8 teams on board to do a tournament styled thing with multiple games if this makes sense. I want there to be multiple games, plus different multiple clubs involved and within a short amount of time.
- pp. Briana: I think we should still increase time. If you think about it, if these clubs are coming to compete, they're going to bring people in, so they're taking time out to support them. Increase time for clubs to sign up and give better gifts. You're club is going, so you're obviously going to want to go support them. Gifts should be better, like cosponsorships or something. If we have budgets for trophies, then I think we also have budgets for gifts. As Roshen was saying, I think it should be a 1st place team or club. 2nd and 3rd place if you won 3 games, 4, 5 games or whatever. So there would be 3 winners and 3 cosponsorship in different amounts.
- qq. Robert: That's not a bad idea. VC's, did you take a note of that?
- rr. Dakshatha: If you're worried about monetary issues or logistics of that, aren't we doing a lot of giveaways for that week? I feel like setting aside some giveaways for the event or doing some sports related giveaways, if you want to do those sport water bottles, socks, headbands, whatever.
- ss. Robert: The giveaways I ordered were fanny packs-
- tt. Dakshatha: For the event?
- uu. Robert: For spirit week plus Homecoming was fanny packs, drawstring bags, jersey, baseball caps. They will be given out at the pep rally as giveaways for people that come. The fanny packs will be given out for the social media aspect of Homecoming. Discussed with Sandy, we kind of want people to post pictures at these events as a way of marketing Homecoming. So people who post and tag USG will get a fanny pack.
- vv. Dakshatha: That's what I meant. The giveaways that you're giving out are not guaranteed for everyone, so if you guarantee them for the winners. This is your prize for winning. The ultimate winner can get 1 prize. Setting aside merch for them. I don't know. Just an idea.
- ww. Robert: I feel like they deserve something better than merch. They're already getting customized shirts. Baruch on the front, Homecoming on the back, 19 on the front and back.
- xx. Kim: I just kind of want to reiterate Briana's point. I think if we were to ask the general public of club life, they would be behind the incentive of a cosponsorship even if that means different levels of monetary value opposed to other things.
- yy. Taji: Last thing that was mentioned about the time, you asked all of us. We're all connected to different club. Did you message every club on campus?
- zz. Robert: No.

- aaa. Taji: Exactly. A lot of us have connections with other classmates. I know for a fact you probably messaged all the larger clubs, but not the medium sized clubs and smaller clubs. A lot of us are a part of those and can bring it draw as well. It's one of those things where if a club never got the email, they would have potentially 2 days to register and I don't think that would be really unfair to them. It really is just better to push it. Second thing with the prizes, you could do potentially less games to adjust it. You can do that. There's a lot of options to move around. I'm not sure if you want to do that, that's up to you. 1, I think you should also mention they're getting a shirt as well and trophy. You know what I'm saying? Apparel. You should really mention the awards that are there, but definitely giving another award or maybe putting less money into the trophies and giving more money. Having another incentive that Tam and Aaron said that they can use. Not maybe just a bluetooth speaker, but maybe give them something like, I was gonna say an airhorn, but whatever, you know what I'm saying? Like something they can use.
- bbb. Robert: Different points. 1. I already ordered the stuff for tug-of-war, flag football, potato sack. I kind of do not want to change the idea.
- ccc. Taji: You said you were doing 4 games of tug-of-war. I mean decrease the amount of games, so instead of doing 4 games, do 3.
- ddd. Robert: Here's where the genius part comes in. There's going to be 4 games at once, so simultaneously 2 clubs will be versing against each other for tug-of-war at once.
- eee. Briana: Wait.
- fff. Robert:
- ggg. Denise: I saw on your link that you need names of all members. Couple of clubs came to me asking if they can sign up even if they don't know the names of the members. I said yes, and I was wondering if I should send out an email saying that as long as they know the amount of members they want, they can.
- hhh. Robert: That's good. I have other clubs reach out to me. Kenneth reached out to me. I don't know what club he was talking on behalf of, but he asked if they could have more time to sign up. So clubs are interested. They just have not signed up yet. You can send out an email saying if they don't know who's participating, that's fine. They can still sign up. Just tell them to put on the doc, "To be determined." We'll give them a deadline for them to give me the names by. Probably a week before the event.
- iii. Irine: I was in one of the club rooms when your VC's came in. It was for the door decorating contest. After they left, I had a lot of questions thrown at me because they knew I was a part of USG. They asked, "When is this happening?" All they got was the theme. I would say give more information of when it's going to happen, make another round. Not all clubs are going to be in that club room the time you go in, so maybe do it every Tuesday and Thursday as a reminder to sign up or remember there's Homecoming. Advertise it. Go face to face talk to them.
- jjj. Briana: Since the games are going to be happening simultaneously, I think that's even better to make it the 1st, 2nd, 3rd place. Cause say like the 2 teams, 4 teams, whatever tug-of-war, the 2 winner can verse each other for the bigger cosponsorship prize.
- kkk. Mary: In that case what you can do if there's not enough time, you can always have the highest amount of points or the fastest tug-of-war, time it, and see which team out of the 4 that are playing at the same time is the fastest. Another point can go for marketing this really well, you don't have to worry about the next pep rally that you do because let's say whichever teams win 1st, 2nd, and 3rd place this year, if they're put on social media, the website, and all this stuff, then they're really paraded around as the winners, next year, they'll definitely sign up. Or the people who take their positions next year will know to sign up because they got all that publicity from winning.
- lll. Robert: I'll keep note of that. I'm going to break down what's going to go on at the pep rally because some of you guys have not read the document that I sent where there was a break down of

it. So 1 potato sack race, 8 people participating, 1 person per club, 1 winner. A total of 4 tug-of-war games, 2 clubs per game, it'll be 1 club versus another club, no clubs versus each other in the final flag football. 2 games going on at once for 10 minutes. Break with a halftime show from the dance team. Another set of the 4 clubs left playing the last 2 games competing against each other. Tug-of-war, 8 clubs, 4 ropes, 2 clubs per rope, happening simultaneously. That's pretty much it. The winner is the winner. I played on having 1 trophy for each of the tug-of-war winners, 1 trophy for each of the flag football winners, and then 1 trophy for the potato sack. I don't know if this changes anything, but I can rethink the idea of a prize. I'll come up with a decision by tonight based on what you guys have been telling me. I don't know how I feel about changing the idea because this has been in process for a while and it's been a lot. It's starting to be a lot now. I do appreciate the feedback and I will reconsider.

mmm. Denise: Just to clarify, are you thinking about doing cosponsorship? Because if you are, we can talk after meeting and then discuss how we would tell the clubs about it.

nnn. Robert: We can discuss that later on.

ooo. Joshua: Soft vote to extend the deadline for sign ups

*i. Majority yes*

ppp. Robert: I was going to ask when should this be extended to? Friday? Maybe next week Monday or Tuesday?

qqq. Joshua: Let's do the 2nd soft vote first before we decide.

rrr. Joshua: Soft vote to amend the trophies

*i. Majority yes*

sss. Joshua: Picking out the date to when to extend the deadline to. We have Friday, Sunday, Tuesday.

ttt. Robert: There are two events I had clubs sign up for: the cultural family feud and pep rally. I think the cultural family feud deadline should be Monday, 2 weeks before the event. Pep rally can be extended to next Thursday. That will be two weeks before the pep rally. Wait it's coming up sooner than I thought.

uuu. Joshua: Soft vote next Tuesday will be the due date for both the pep rally and the cultural family feud.

*i. Majority yes*

vvv. Robert: I'm going to make final decisions tonight based on all the feedback and I'll inform you guys on the final.

www. Marvin: I know how you want us to reach out to our own personal clubs. What if you or someone in your committee drafts a message like we're writing it out and sending it to our club members so we can just copy and paste to eliminate that friction of having to write out the whole message and adding all the links. It's just easier to copy and send to the clubs. I don't know if you thought about that. Just putting it out there.

xxx. Robert: I thought it would be a simple message to your club saying hey do you want to participate in the pep rally or the cultural family feud? And then if they say yes, then we forward more details. Unless you want a formalized.

yyy. Marvin: I would say a little more formalized and a little more details than just that. Just to add in oh it's going to be fun. It's going to be fun. Because just that itself is not enough. They're just going to look over it and glance it over. Adding the links as well is easy as well.

zzz. Taji: Rob and his vice chairs have a lot of decisions to make tonight. That would be something on them that we can easily do ourselves. All I say we really need is in the Google docs. Rob has sent the links before. He can resend the links and we can draft our own personal messages. We can really find the links ourselves again. I don't think it needs a super formal paragraph. We can draft that ourselves.

- aaaa. Briana: I agree with Taji. Once they finalize incentive, you get a cosponsorship or whatever he decides on. So wait until Rob decides on incentive and then send out the messages.
- bbbb. Kim: I was just wondering if you had flyers printed out already? Friday I have a meeting with a club. I can be like, "Bro you want to do it?" I'd be easier if I had a flyer.
- cccc. Annmarie: There are flyers for all of the events, including Homecoming, in the Graphics folder in Google drive, so if you want to send any graphics to people, you can access them there.
- dddd. Robert: Also regarding the drive, there are links to the events in the drive. You all have access to that if you need to send it to anyone. I know I had Irine send it to HSA, which they signed up, which was fine. You guys have access to everything
- eeee. Andres: I would argue that it would be better to personalize letters to come from yourself to your own club. They would think they have an in with USG at a personal level. It would be a lot better and we would see a lot more participation from our own clubs.
- ffff. Gigi: I remember you mentioned that if there were not enough clubs, we would make our own team. Is that still something you might do?
- gggg. Robert: If I get 7 clubs and there's still one spot opened, you guys are more than welcomed to make a team. All clubs were sent an email, so you can just hit up your club and be like, hey, this is going on. Did you guys get the email? It doesn't have to be a personalized letter because the email will have all the details. You can simply tell them to look back at their emails so you don't have to be extra and write a whole different message regarding the details of the event because they have it somewhere in their inbox.
- hhhh. Genesis: Hi. My name is Genesis, Vice Chair of Campus Affairs. We've been doing that since August. I started reaching out to clubs through Instagram, Facebook, and email. The carnival idea, I reached out about that. A lot of them were like, okay I'll let you know. And then when we decided with the pep rally instead, Rob had told me first, let me send out the forms, but before then I had already contacted the clubs. The form is effective. I agree about what Andres said about it being more personalized and clubs are like, "oh they contacted us directly, not just simple form." I've been doing that for some clubs. That's how I got dance team for the pep rally. We can do that for the clubs this week and give them until Sunday or Tuesday or whatever to get back to me on that. I would have no problem doing that.
- iiii. Dakshatha: Just really quick on that USG team, we did that for lip sync. We were a guest team, filler team if necessary. Hopefully it doesn't come to that.
- jjjj. Aaron: For last year for lip sync, what I found worked best, strong incentives, but if you really want clubs to sign up, get a laptop, get you and 2 of your vice chairs, and go to the club room during club hours and just pester them. Make them sign up right there and then. Don't send out a form and expect them to fill it out. If you really want them to sign up, you go there and make them sign up.

#### **4. Briana Staten | VP of Academic Affairs**

- a. Briana: Regarding the event that I'm having next week, I want everyone to fill out the RSVP link so I know who's coming I'll send it in the chat later on. Can everyone post it on their Facebooks saying, "oh this event's going on." That's about it. I'll give a simple description of what to say in the post so we have the same thing and it's uniformed.
- b. Robert: What's the event?
- c. Briana: Transfer welcome event.
- d. Dakshatha: Did you ask Annmarie and Sandy about the graphics?
- e. Briana: I talked to Sandy earlier.
- f. Joshua: Rob, have you talked to Sandy about marketing for Homecoming.
- g. Robert: Yeah, she has a whole doc.

### 1. Marvin Argueta | Representative Senator

- a. Marvin: So I'm sure you guys have seen our survey for welcome week, the one Tony and I have been working on. We received 648 responses. I still have not gone through it yet to analyze it and clean it up cause there might be repeats. Just wanted to bring it up. Next week, I'm going to try to do a little presentation with the numbers just so you guys are aware of what came out of the survey so you guys understand what's going on. I was wondering if we would be able to share it with other clubs. Maybe that will help them out. I know we learned most people have Instagram and use that more than Facebook. That's something that would help other clubs as well. Would we be able to share that with them or that can't go outside of this room?
- b. Damali: As long as you're not sharing personal information and emails.
- c. Tam: This is 1. Going to help clubs 2. Build a relationship with them. I think that's a good idea. I think we should do it.

### 2. Kim Kazdal | VP of Legislative Affairs

- a. Kim: So today, met with the lovely Savanna about voter registration day. On Tuesday, September 24th, Dak said we're partnering with a non-profit, so there's a bunch of rules and stuff. Since it's a Tuesday, we can't play music and we can give shirts away or anything. But through CUNY, CUNY also wants to do something, so Savanna suggested we do another event on Thursday with music, shirts, pins, and make it a bigger thing since there are more people and also so it'll be more accessible to more people. To make voter registration on Tuesday where not a lot of people are on campus during that time, but Thursday there's a bigger presence. It would be more beneficial to do the Thursday event, too. Make it more preppy. With music and stuff, it sets the scene. Also more tabling maybe before, but we still have to figure that out.
- b. Briana: I know a lot of table members are FYS teachers as well. Would you want us to take voter registration to our class and have us fill it out on a specific day?
- c. Savanna: I'm in the process of talking with Kevin to send another email to all instructors so they can bring them up into the class.
- d. Tam: I think it's a great idea. Especially to push for legislative matters this year. Extending it to almost a full week thing, but I need you to send expenditures.
- e. Kim: It's also Constitution Day, so we were thinking about getting mini constitutions. Andres looked it up because he's one of my vice chairs and it was like 50 for \$30. I bet if we get it off another sight, it's cheaper.
- f. Dakshatha: There's a website or non-profit I'm pretty sure gives it for free, so we should look into that. I think Joel talked to me about it. I like the idea of it being a week. Voter registration week. It would just require a lot of planning. Also with the FYS class, I think we should include it for sending the email, I guess Kevin, I guess. It shouldn't be an assignment. Should be choice. No one should be forced to register to vote.
- g. Mary: Can you call it civics week? Because it's our civic duty. Constitution books, I believe some congressman or senators give them away. If you can contact them. I know my teacher got them from a congressman.
- h. Kim: I know in AP Gov, we got them for free, too, so I was going to hit him up and be like, "What's good?" Really nice because on Tuesday it's kind of more structured to follow the non-profit rules. We have the ability for rest of week to do kind of what we want to do.
- i. Joshua: Just for clarification, you want to give these constitutions out to students?
- j. Kim: Yeah, if they want them.
- k. Tony: After they sign up for voter registration, how long does it take to get confirmation?
- l. Kim: When I registered, I never received a confirmation. We just kind of sent them.

- m. Savanna: You should get something in the mail.
- n. Tony: So if I tell my students to sign up for this, they can get free giveaways on Thursday.
- o. Kim: No.
- p. Joshua: You can't incentive for votes.
- q. Kim: Thursday we will have stuff to give away, but it's not going to be like, oh if you vote you get it, you know?
- r. Dakshatha: Like I said last week, the giveaways are separate from the voter registration. We're doing these giveaways. If you want to register to vote, here is your opportunity to register, we are not bribing them to register to vote.
- s. Kim: Question for tam. I don't... where do I get all these budget things. I've never filled out the paperwork, so I'm just wondering.
- t. Dakshatha: We can talk after.
- u. Tam: I can share with you the guide I shared with all the clubs on how to do it, but also how to do break down. The break down is basically an excel spreadsheet. How much you gonna spend? What's the price per unit? What's the total? Imma say around \$1500 for your week. That should be your benchmark. You can go over. You can go lower. Fine with me.

## Adjournment

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1. Motion to adjourn Senate Meeting #2 at 6:30 PM. 17-0-0